

VILLAGES OF KAPOLEI ASSOCIATION

APPLICATION FOR MODIFICATION, ADDITION OR IMPROVEMENTS

Legal Owner(s) _____

Address _____ Lot Number _____

Village: 1-Kumuiki 2-Aeloa 3-Malanai 4-Kekuilani 5-Iwalani 6-Maluohai 7-Kapolei Kai 8-Kaupea

Home Phone _____ Business Phone _____

Description of Modification, addition, or improvement:

- | | | | |
|---|---|---|--------------------------------------|
| <input type="checkbox"/> Air Condtioning | <input type="checkbox"/> Irrigation | <input type="checkbox"/> Extension/Enclosure | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Solar Water System | <input type="checkbox"/> Grading | <input type="checkbox"/> Lighting | <input type="checkbox"/> Gutters |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Walls/Fences/Gates | <input type="checkbox"/> Tree Removal/Replacement | <input type="checkbox"/> Other |
| <input type="checkbox"/> Window Tinting | <input type="checkbox"/> Screen Door | <input type="checkbox"/> Walkway/Slab | |

Please describe in detail what you wish to do (attach additional sheet if necessary)

Submit original signed application along with two (2) sets of drawings, blueprints, sketches, or product brochures that clearly show the intent and extent of the proposed work to the Villages of Kapolei Association office at 91-1111 Kama'aha Loop, Kapolei Hawaii 96707. **We do not accept scanned, faxed, or emailed signatures.**

Approval of this application by the Design Review Committee or Covenants Specialist is required before any improvement is permitted under the Villages of Kapolei Declaration of Covenants, Conditions, and Restrictions (DCC&R). Failure to obtain approval violates the Covenants, and can result in the removal of all non-confirming structures or improvements at the **Owner's expense**.

In accordance with the DCC&R, the Design Review Committee (DRC) is allowed up to sixty (60) days to review and approve or disapprove any application for improvements and may extend the time for review for an additional thirty (30) days if necessary.

Approval or disapproval of this application is for aesthetic purposes only, and does not in any way indicate an opinion of safety, structural quality or soundness of the building plan or other proposed improvement by the Villages of Kapolei Association Design Review Committee and/or its members, professional and non-professional. The Owner is responsible for obtaining and posting a permit that is required by the City and County of Honolulu. Any modification required by the City and County Building Department to plans previously approved by the Design Committee, must be re-submitted to the DRC for approval.

If construction is delayed for any reason, please notify the Villages of Kapolei Association Covenants office at 674-4444 dept 3.

Owner's Signature X _____ Date _____

FOR ASSOCIATION USE ONLY:

Fee: Amount _____ Date Application Received: _____ Sequence Number _____

Check Number _____

VILLAGE NUMBER _____ LOT NUMBER _____ OWNER _____

1. **Air Conditioning:** Must comply with the “Design Rules for Air Conditioning Installation”. Air conditioning equipment exceeding 30” in height from grade is not permitted in the required City and County yard (see AC rules)
2. **Extension/Enclosure:** Exterior materials (siding, trim, details, roofing, windows, and doors) for the extension/enclosure shall match the existing materials, including color. No used building or construction material is permitted. Areas beneath concrete work must be treated for ground termites. Evidence of treatment must be available for inspection by the covenant’s specialist. Approved dimensions and setbacks for extensions shall not be changed without approval from the Design Committee. A minimum of 30” eaves are required. Approval by the DRC is for conformance to the “Kapolei Design Guidelines” and the “Kapolei Covenants, Conditions, and Restrictions”. Extension/Enclosures must conform to all applicable laws and code. Applicant shall obtain a building permit from the City and County of Honolulu. The proposed construction schedule must be submitted to the Covenants Specialists.
3. **Grading:** Existing drainage patterns must be maintained. Surface runoff water shall not be altered from its natural or designed drainage course or redirected in a manner that results in erosion damage to the lot or adjoining lot.
4. **Gutters:** All gutters, except copper, shall be white or match the existing trim color of the house. Runoff from downspouts shall be directed in a manner that does not result in erosion damage to the lot or adjoining lots.
5. **Landscaping:** Must comply with the “Single Family Residential Landscape Design Guidelines”
6. **Lighting:** Exterior lighting shall be directed in such a manner that it does not shine onto adjacent properties. Exterior lighting shall not be attached to the outside face of any roof fascia or eaves. Landscaping lighting in front yards shall be less than 18” in height from existing grade. Colors will be unobtrusive, such as green or black.
7. **Painting:** Painting of house trim, wall surfaces and fences must follow the existing pattern of paint color. Painting of common fences along property lines require the adjacent owner’s written approval.
8. **Screen Doors:** Screen door frames shall be solid black, bronze, or white.
9. **Solar Water System:** Panels may not exceed the height of the roofs ridge line. No exterior mounted storage tanks or exposed pipes are permitted. Panels must be parallel with the roof and must not exceed a height of 6 inches. Solar panels frames must be bronze or black colored.
10. **Walkway/Slab:** Existing drainage patterns must be maintained. Surface runoff water shall not be altered form its natural or designed drainage course or redirected in a manner that results in erosion damages to the lot or any adjoining lot. Dimensions of concrete work shall not be changed without approval from the DRC. Areas beneath concrete work must be treated for ground termites. Evidence of treatment must be available. Concrete work in the side and rear yards shall not be closer than one (1) foot from the property line. Where an adjacent “zero lot line” structure occurs, concrete work shall not be closer than two (2) feet to that property line.
11. **Walls/Fences/Gates:** Gates to be constructed within existing fences shall match the appearance of the fence.
12. **Window Tint:** Non-reflective tinting, bronze or grey, to be installed. Solar reflectance value shall not exceed 20%.
13. **Clothesline:** Top of the clothesline must be below top of fence.
14. **Other:** _____

Approval is effective for a period of one year and is deemed revoked if the owner has not commenced with the approved work within that period. Owner is responsible for obtaining any required City and County of Honolulu building permits. Approval is subject to the following conditions and/or modifications as indicated.

APPROVED: item(s): # _____ Authorized Signature: _____
Covenants Specialist (Authority granted by BOD)

APPROVED: Item(s): # _____ Authorized Signature: _____
Design Committee

APPROVED: Item(s): # _____ Authorized Signature: _____
DLU

DISAPPROVED: Item(s) # _____ Reasons: _____

Authorized Signature: _____
Authorization Date: _____