



*Application for Modifications, Additions or Improvements*

Legal Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Village: 1-Kumu'iki 2-A'eloa 3-Malanai 4-Kekuilani 5-Iwalani 6-Maluohai 7-Kapolei Kai 8-Kaupe'a

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

**Description of modification, addition or improvement:**

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Air Conditioning   | <input type="checkbox"/> Irrigation         | <input type="checkbox"/> Extension/Enclosure | <input type="checkbox"/> Tree removal/replacement |
| <input type="checkbox"/> Solar Water System | <input type="checkbox"/> Grading            | <input type="checkbox"/> Lighting            | <input type="checkbox"/> Gutters                  |
| <input type="checkbox"/> Painting           | <input type="checkbox"/> Walls/Fences/Gates | <input type="checkbox"/> Walkway/slab        | <input type="checkbox"/> Other                    |
| <input type="checkbox"/> Window tinting     | <input type="checkbox"/> Screen door        | <input type="checkbox"/> Landscaping         |   |

**Please describe in detail what you wish to do (attach additional sheet if necessary):**

\_\_\_\_\_  
\_\_\_\_\_

**Submit original signed application** along with two (2) sets of drawings, blueprints, sketches (**architect stamp required**), or product brochures clearly showing the intent and extent of the proposed work to the Villages of Kapolei Association office at 91-1111 Kama'aha Loop, Kapolei, Hawaii 96707. **We do not accept faxed, emailed or scanned signatures.**

Approval of this application by the Design Review Committee or Covenant Specialist is required before any improvement is permitted under the Villages of Kapolei Declaration of Covenants, Conditions, and Restrictions (DCC&R). Failure to obtain approval violates the Covenants and can result in the removal of all nonconforming structures or improvements at the **Owner's expense**.

In accordance with the DCC&R, the Design Review Committee is allowed up to sixty (60) days to review and approve or disapprove any application for improvements and may extend the time for review for an additional 30 days if necessary.

Approval or disapproval of this application is for aesthetic purposes only and does not in any way indicate an opinion of safety, structural quality or soundness of the building plan or other proposed improvement by the Villages of Kapolei Association Design Review Committee and/or its members, professional and non-professional. The Owner is responsible for obtaining and posting a permit that is required by the City and County of Honolulu. Any modification required by the City and County Building Department to plans previously approved by the Design Review Committee, must be re-submitted to the Design Review Committee for approval.

If construction is delayed for any reason, please notify the Villages of Kapolei Association Covenants Office at 674-4444.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR ASSOCIATION USE ONLY:**

Fee: \_\_\_\_\_ Paid: CC: \_\_\_\_\_ Check #: \_\_\_\_\_ Date Application Received: \_\_\_\_\_ Initials: \_\_\_\_\_

- 1. Air Conditioning:** Must comply with the "Design Rules for Air Conditioning Installation". Air conditioning equipment exceeding 30" in height from grade is not permitted in the Required City and County Yard (See AC Rules).
- 2. Extensions/Enclosures:** Exterior materials (siding, trim details, roofing, windows, and doors) for the \including color. No used building or construction material is permitted. Areas beneath concrete work must be treated for ground termites. Evidence of treatment must be available for inspection by the Covenants Specialist. Approved dimensions and setbacks for extensions shall not be changed without approval of the Design Committee. A minimum of 30inch eaves are required. Approval by the Design Committee is for conformance to the "Kapolei Design Guidelines" and the "Kapolei Covenants, Conditions, and Restrictions". Extension/enclosures must conform to all applicable laws and codes. Applicant shall obtain a building permit from the City and County of Honolulu. The proposed construction schedule must be submitted to the Covenants Specialist.
- 3. Grading:** Existing drainage patterns must be maintained. Surface runoff water shall not be altered from its natural or designed drainage course or redirected in a manner that results in erosion damage to the lot or any adjoining lot.
- 4. Gutters:** All gutters, except copper, shall be white or match the existing exterior trim color of the house. Runoff from downspouts shall be directed in a manner that does not result in erosion damage to the lot or any adjoining lot.
- 5. Landscaping:** Must comply with the "Single Family Residential Landscape Design Guidelines".
- 6. Lighting:** Exterior lighting shall be directed in such a manner that it does not shine onto adjacent properties. Exterior lighting shall not be attached to the outside face of any roof fascia or eaves. Landscape lighting in front yards shall be less than 18" in height from existing grade. Colors will be unobtrusive, such as green or black.
- 7. Painting:** Painting of house trim, wall surfaces and fences must follow the existing pattern of paint color. Painting of common fences along property lines requires the adjacent owner's written approval.
- 8. Screen Doors:** Screen door frames shall be solid color black, bronze or white.
- 9. Solar Water System:** Panels may not exceed the height of the roof's ridge line. No exterior mounted storage tanks or exposed pipes are permitted. Panels must be parallel with the roof and must not exceed a height of six (6) inches. Solar panel frames must be bronze or black color.
- 10. Walkways/Slab:** Existing drainage patterns must be maintained. Surface runoff water shall not be altered from its natural or designed drainage course or redirected in a manner that results in erosion damage to the lot or any adjoining lot. Dimensions of concrete work shall not be changed without approval of the Design Committee. Areas beneath concrete work must be treated for ground termites. Evidence of treatment must be available. Concrete work in the side and rear yards shall not be closer than one foot from the property line. Where an adjacent "zero lot line" structure occurs, concrete work shall not be closer than two feet to that property line.
- 11. Walls/Fences/Gates:** Gates to be constructed within existing fences shall match the appearance of the fence.
- 12. Window Tint:** Non-reflective tinting, bronze or grey, to be installed. Solar reflectance value shall not exceed 20%.
- 13. Clothesline:** Top of clothesline must be below top of fence.
- 14. Other:** \_\_\_\_\_

Approval is effective for a period of one year and is deemed revoked if the Owner has not commenced with the approved work within that period. Owner is responsible for obtaining any required City and County of Honolulu building permits. **Approval is subject to the following conditions and/or modifications as indicated:**

- APPROVED:** Item(s) # \_\_\_\_\_ Authorized Signature: \_\_\_\_\_
- APPROVED W/MOD:** Item(s)# \_\_\_\_\_ Authorized Signature: \_\_\_\_\_
- RESUBMIT:** Item(s) # \_\_\_\_\_ Authorized Signature: \_\_\_\_\_
- DISAPPROVED:** Item(s)# \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Reason: \_\_\_\_\_